**113學年度第2學期碩士班 113-2 Master**

**前置程序－指導教授同意、學科考試、論文計畫書口試**

Pre-program of Thesis Proposal－Advisor’s Agreement、Qualification Exam、Thesis Proposal Defense

|  |  |  |
| --- | --- | --- |
| **申請時間**  **Application time** | **表格下載**  **Form download** | 備註  Remark |
| 2025/2/17-3/14 | **學科考試申請**  (**預計2025/4/18考試**)  Qualification Exam Application | **線上報名Register online**  <https://forms.office.com/r/Y8dNP8HpAg> |
| 2025/2/17 -3/14 | **論文指導教授同意書/所**  Programs Thesis Advisor’s Agreement Letter. | 指導教授、同學皆須親自簽名於表格上Documents must be signed personally. |
| 2025/4/14-5/12  逾期不予受理Overdue submissions will not be accepted | **論文計畫書口試申請：**   1. 論文計畫書口試申請表/所   Thesis Proposal Oral Defense Application Form.   1. 論文計畫書口試委員推薦表   Recommended List of Oral Defense Committee Members for the Thesis Outline | 論文計畫書口試審查當天，請自行列印：  On the day of oral defense for thesis proposal, please print out :   1. 「論文計畫書口試審查意見」（總表1份、意見表3份）。   [Master’s Program Comments on Thesis Proposal/Outline from Oral Defense Committee Members](http://www.titx.tku.edu.tw/download_archive.php?Sn=10&file_num=1) (1 general form, 3 subsidiary forms).   1. 論文計畫書口試費收據   (由本所募款支付校外委員)  Thesis Proposal/ receipt |

備註：

1. 請依本所「碩士班規定」及「論文計畫書口試同學注意事項」辦理。
2. 指導老師若找校外教師、專家學者指導，必須與本校專任老師共同指導。
3. 本學期論文計畫書口試審查時間為：**2025/5/1-5/29** (逾期不予受理)，請研究生自行詢問口委，排定時間後通知所辦以辦理教室借用，淡水校園或台北校園皆可。
4. 紙本論文計劃書請於口試一周前寄給口試委員。
5. 論文計畫書口試審查當天，請自行列印「研究生論文計畫書/論文大綱總表」（總表1份、意見表3份）。如有校外委員(非專兼任教師)，請自己列印「口試費收據」。

**Remark：**

1. Please apply in accordance with the provisions of：’’Regulation of Master program of GIIASS, Tamkang University’’ and ‘’Thesis Proposal Defense Guideline’’.
2. If you look for outside school advisor, you also have to be advised with professor in our school.
3. Thesis proposal should be arranged from **2025/5/1-5/29** (Overdue submissions will not be accepted). Student should consult the committee members for the time and place ( in Tamsui or in Taipei campus), and inform the institute assistant time and place.
4. The proposal should be given to the members of committee a week before oral defence.
5. On the day of oral defense for thesis proposal, please print out ‘’ [Master’s Program Comments on Thesis Proposal/Outline from Oral Defense Committee Members](http://www.titx.tku.edu.tw/download_archive.php?Sn=10&file_num=1) ‘’(1 general form, 3 subsidiary forms).

**113學年度第2學期碩士班 113-2 Master**

**前置程序－學科考試**

**Pre-procedure of Thesis Proposal－Qualification Exam**

**（A）提交已發表之學術論文1篇：**

1、發表刊物由本所審核，並依照論文發表相關性，抵學科考科目一科（國際關係或戰略研究）。

2、請繳交您的學術論文資料正本或抽印本1份。

（若繳交影本，則須裝訂號封面、目錄、本文），並於**2025/3/14**前送交所辦。

(A) Submitted published thesis :

1. The thesis will be check by GIIASS office, and find the correlation to waive the subject of qualification exam (international relations or strategic studies).

2. Please submit the original copy thesis or offprint to . (If you submit the photocopy, it must have cover, table of contents, and article. Please send it to the office before **2025/3/14**. )

**（B）參加學科考試**

|  |  |
| --- | --- |
| **申請時間**  **Application time** | 2025/2/17-3/14 |
| **報考資格**  **Entry requirements** | 須修滿18學分者  Finish 18 credits |
| **考試時間/地點**  **Test time / Place** | **2025/4/18考試**（五）13:00-17:00，T1201室 |
| **考試科目**  **Test subjects** | 1.國際關係International Relations  2.戰略研究Strategic Studies |
| **命題方式**  **Proposition way** | 由所上老師命題，每科共7個題目，由同學自行每科選4題作答，滿分100分，及格分數為70分。  Please choose and answer 4 questions out of 7 questions. The passing mark is 70. |
| **線上報名**  **Register online** | <https://forms.office.com/r/Y8dNP8HpAg> |

淡江大學國際事務與戰略研究所

Tamkang University Graduate Institute of International Affairs and Strategic Studies

**碩士、碩專、博士**論文指導教授同意書

Master, Researcher, PHD thesis adviser agreement form

登記日期（由所辦填寫）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registration date (for registration only)

|  |  |
| --- | --- |
| 指導教授姓名  Adviser Name |  |
| 學經歷  Academic experience |  |
| 研究範圍  Study scope |  |
| 現職  Current status |  |
| 教授科目  Teaching subjects |  |
| E-mail |  |
| 手機Mobile |  |
| 研究生姓名  Graduate Student Name |  |
| 學號  Student ID |  |
| 手機  Mobile phone |  |
| 學經歷  Academic experience |  |
| 論文研究方向（題目）  Research framework (Title) |  |
| 預定提出時間  Arranged proposal schedule |  |
| 研究生Student signature：\_\_\_\_\_\_\_\_\_\_\_\_\_ 日期Date：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  指導教授Advisor signature：\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 所長Director signature：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

* 老師資料部分如為本所專兼任老師可只填寫姓名，其餘請務必完整填寫；學生資料部分請親自填寫。If they were the teachers from our institute, please fill in their names. If not, please complete the form and the student information.
* 完成指導教授親簽、研究生親簽後，請於公告規定時間內交回所辦；依交回的日期登記名額，額滿為止。本所統一彙整後會陳報所長及教務處辦理。After the advisor and the graduate student complete the signatures, please return it according to deadlines; depending on the date of return, registration will close once capacity is reached. After collection, it will be reported to the director and handled by the academic affairs office.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 戰略所　113　學年度第　2　學期  Graduate Institute of International Affairs and Strategic Studies  論文計畫書/論文大綱 口試申請表  Thesis Proposal/Outline Oral Defense Application Form  申報日期： 年 月 日 | | | | |
| 研究生  Graduate Student | 姓名  Name |  | 學制  Educational System | □ 碩士班 M.A.  □ 碩士在職專班In-Service Master's Program  □ 博士班 Ph.D. |
| 學號  Student ID |  | 手機  Mobile Number |  |
| 論文題目  中文/英文  Thesis Title in Chinese &English |  | | | |
| 指導教授  Advisor | (簽名signature) | | | |
| 所長  Chairman of the Institute | (簽名signature) | | | |
| 口試時間  ※請自行詢問口試委員 | 年 月 日 □上午 時 □下午 時  (碩士班、碩專班 每場1小時，博士班每場2小時)  □台北校園 □淡水校園 | | | |

* 博士班、碩士(專)班論文大綱 (計畫書)審查需經公開發表及至少3位審查委員同意後始能通過。

Ph.D & Master’s thesis proposal has to be published and reviewed by at least 3 members of thesis committee.

**淡江大學國際事務與戰略研究所碩士/碩專研究生論文計畫書 口試委員推薦表**

**Master’s or In-Service Master's Program of Graduate Institute of International Affairs and Strategic Studies, Tamkang University**

**Recommended List of Oral Defense Committee Members for the Thesis Proposal**

研究生姓名Student Name/學號Student ID：

論文題目Thesis Title：

|  |  |  |  |
| --- | --- | --- | --- |
| **委員推薦名單Recommended List of Oral Defense Committee** | | | |
| 姓名Name |  | 學歷Educational Background |  |
| 現職Current Position |  | 電話Tel. No. |  |
| Email |  | | |
| 姓名Name |  | 學歷Educational Background |  |
| 現職Current Position |  | 電話Tel. No. |  |
| Email |  | | |
| 指導教授簽名Signature of Advisor ：  日期： 年 月 日 | | | |

**論文計畫書口試審查說明：**

1、請各指導教授推薦計畫書口試委員2名，並以本校專兼任老師為優先。

2、請本校專、兼任老師義務協助審查，校外委員支領1,000元審查費由本所募款支付。依105學年度第2學期第1次所務會議通過：碩士在職專班論文計畫書口試費由學生自行負擔每位校外委員口試費1,000元。

3、發表人發表**15-20**分鐘，委員詢答約20分鐘。

4、本申請表經指導教授簽章後，於規定時間內繳交所辦。

5、本學期論文計畫書口試審查時間為：**2025/5/1-5/29** (逾期不予受理)，請研究生自行詢問口委，排定時間後通知所辦以辦理教室借用，淡水校園或台北校園皆可。

6、論文計畫書口試審查當天，請自行列印「**論文計畫書口試審查意見**」（總表1份、意見表3份）。

**About the Procedure:**

1. Please ask advisor to recommend two members for the thesis proposal oral defense committee, with priority given to professors who are either full-time or adjunct faculty of our university..

2. If the oral defense committee member is from other schools, $1,000 NTD will be paid to him/her.

3. The duration of presentation is from 15 to 20 minutes. Q.A. time is 20 minutes.

4. Hand in this application form to GIIASS office in a certain period of time based on the regulation once it has been signed.

5. Oral defense for thesis proposal is open for application from **2025/5/1-5/29** (Overdue submissions will not be accepted). Student should consult the committee members for the time and place (either in Tamsui or in Taipei campus). Lastly, inform the institute assistant the details.

6. On the day of oral defense for thesis proposal, please print out 「Master’s Program Comments on Thesis Proposal/Outline from Oral Defense Committee Members (General Form)」(1 general, 3 subsidiary forms)

**淡江大學國際事務與戰略研究所 113 學年度第 2 學期**

**研究生論文計畫書 口試審查意見 總表**

**Graduate Institute of International Affairs and Strategic Studies, Tamkang University**

**Master’s Program Comments on Thesis Proposal from Oral Defense Committee Members (General Form)**

研究生Graduate Student： 學號Student ID：

班別Educational System：□碩士班M.A. □碩士在職專班In-Service Master's Program □博士班Ph.D.

指導教授Advisor：

題目Title of thesis：

|  |  |  |
| --- | --- | --- |
| 綜合意見General Comments：  (本欄若不敷使用請另紙書寫) | | |
| 審 查 結 果  Result | □通過，無附加條件 Pass  □通過，但仍須自行進行小幅修改 Pass but require some minor modifications  □通過，但仍須大幅修改 Pass but require major modifications  □不通過 Fail | |
| 審查委員 Signature of the Reviewers  簽 章 |  | 審查日期：  年 月 日 |
| 指 導 教 授Advisor： （簽章signature）  系(所)主管Chairman of GIIASS： （簽章signature） | | |

* **口試完成後，請將本表交到戰略所辦公室。**

**After the oral defense, please submit this form to the GIIASS Office.**

**淡江大學國際事務與戰略研究所 113 學年度第 2 學期**

**研究生論文計畫書 口試審查意見**

**Graduate Institute of International Affairs and Strategic Studies, Tamkang University**

**Master’s Program**

**Comments on Thesis Proposal from Oral Defense Committee Members (Subsidiary Form)**

研究生Graduate Student： 學號Student ID：

班別Educational System：□碩士班M.A. □碩士在職專班In-service Master's Program □博士班Ph.D.

指導教授Advisor：

題目Title of thesis：

|  |  |  |
| --- | --- | --- |
| 計畫內容修正之建議：Comments  (本欄若不敷使用請另紙書寫) | | |
| 審查委員簽章  Signature of the Reviewer |  | 審查日期：  年 月 日 |

* **本表請每位委員各填寫一張，並請於審查後盡速繳回所辦。**

**Each member of the oral defense committee has to fill in a form. Please submit them to GIIASS office once the reviewing process is done.**

**戰略所論文計畫書口試審查應試同學注意事項**

**Thesis Proposal Defense Guideline**

※每場口試時間以**1**小時計算 The duration of an oral defense is 1hr

1、紙本論文計畫書請於口試日前1週送交3位委員。Please turn in your thesis proposal to the institute in a certain period of time based on the regulation and also to the committee members a week before the oral defense.

2、論文計畫書口試時間及地點，請詢問指導老師後自行連繫委員及與談人，並通知所辦以申請借用教室。Please consult your advisor regarding the time and location of the thesis proposal oral defense, contact the committee and discussion participants on your own, and inform the office to apply for classroom use.

3、口試前1週，請務必電話提醒委員時間、地點。Please remind the members of the time and place a week before it takes place.

4、請提早到會場準備，如場佈、簡報設備測試…等。Please arrive early at the venue to prepare, such as setting up the venue, testing presentation equipment, etc.

5、請自行準備「研究生論文計畫書口試審查意見表」3份及「研究生論文計畫書口試審查意見-總表」1份於口試時交給指導老師，並於當日送回所辦（請於台北校園聯合服務台以公文方式送回所辦）。Please prepare 3 photocopies of “ **Comments on Thesis Proposal/Outline from Oral Defense Committee Members (Subsidiary Form)**”, and a photocopy of the general form for your advisor. Submit these documents back to the institute on the day of oral defense. (If the oral defense was held in Taipei Campus, please return the document via official channels from the Taipei Campus Joint Service Center.).

6、教室使用之後，請務必將桌椅歸回原位、並收拾垃圾、關閉電源才可離開。Please clean the place and turn off the power before leaving the classroom.

**淡江大學國際事務與戰略研究所碩士班**

**碩士論文計畫書**

**指導教授：XXX 博士**

論文題目

Thesis title

**研究生：XXX 撰**

**中華民國 114 年 5 月**

**戰略所論文計畫書口試審查應試同學注意事項**

**Thesis Proposal Defense Guideline**

※每場口試時間以**1**小時計算 The duration of an oral defense is 1hr

1、紙本論文計畫書請於口試日前1週送交3位委員。Please turn in your thesis proposal to the institute in a certain period of time based on the regulation and also to the committee members a week before the oral defense.

2、論文計畫書口試時間及地點，請詢問指導老師後自行連繫委員及與談人，並通知所辦以申請借用教室。Please consult your advisor regarding the time and location of the thesis proposal oral defense, contact the committee and discussion participants on your own, and inform the office to apply for classroom use.

3、口試前1週，請務必電話提醒委員時間、地點。Please remind the members of the time and place a week before it takes place.

4、請提早到會場準備，如場佈、簡報設備測試…等。Please arrive early at the venue to prepare, such as setting up the venue, testing presentation equipment, etc.

5、請自行準備「研究生論文計畫書口試審查意見表」3份及「研究生論文計畫書口試審查意見-總表」1份於口試時交給指導老師，並於當日送回所辦（請於台北校園聯合服務台以公文方式送回所辦）。Please prepare 3 photocopies of “ Comments on Thesis Proposal/Outline from Oral Defense Committee Members (Subsidiary Form)”, and a photocopy of the general form for your advisor. Submit these documents back to the institute on the day of oral defense. (If the oral defense was held in Taipei Campus, please return the document via official channels from the Taipei Campus Joint Service Center.).

6、教室使用之後，請務必將桌椅歸回原位、並收拾垃圾、關閉電源才可離開。Please clean the place and turn off the power before leaving the classroom.